

Volunteer Role Description – Café supervisor	
Name of church/body	All Saints Church
Role title	Café supervisor
Main purpose of the role	To oversee the smooth running of the café, managing the other volunteers
What you will be doing	<ul style="list-style-type: none"> • Support volunteers and direct them to duties • Setting up the café and ensuring it is left clean and tidy • Serving customers and using the till system to take payments • Cover other's supervisor/manager holidays, where possible
Number of hours a week	Approx 4 hours/week
When and where you will be doing it	On site in the café area
Benefits to you	Meet lots of people Gain experience working in a café environment Gain certificates food hygiene
Desirable attributes	Organised Efficient Good manager of volunteers Confident engaging with customers Good customer service
Disclosure & Barring Service (DBS) Requirements	None
Who you will be responsible to	The café manager
Training requirements	Food hygiene certificate Foundation Safeguarding Use of till and order system
Support you will be given	Café manager and other volunteers
General information	

Created by: Hannah Higginson	Date: March 2026
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All role descriptions are draft at this stage and subject to change

The Church of England is committed to promoting a safe environment and culture for children, young people and vulnerable adults. The individual appointed to this role will be expected to work within the policy and procedures of the relevant safeguarding policies and attend all required safeguarding training.